

RC Adria
Internship
Programme



2021 ADRIA INTERNSHIP

INFODAY Date: 18th January 2021
Organiser: UNIZG-RGNF

Supported by



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If a student, you can learn how to get a paid Internship at your targeted organisation in 2021!

If an organisation, you can find out how RC ADRIA can help you recruit young professionals in 2021!

You will hear all about our new matchmaking platform and the benefits to join.

You will meet the ADRIA team and get a chance to ask questions and receive first-hand answers.

BREAK UNTIL 11:15

You can use the opportunity to network and establish potential partnerships.

You will hear about the experiences of interns and organisations participating in 2019 and 2020.

You will learn how joining the programme can boost visibility and branding of your organisation.

You will learn the added value of ADRIA Internship compared to other programmes in the region.

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THE AGENDA – Part 2

11:15 – 11:30	ADRIA INTERNSHIP IN 2021	Petra Grgasović, UNIZG
11:30 – 12:00	PANEL WITH ADRIA INTERNSHIP PARTICIPANTS (STUDENTS AND ORGANISATIONS)	Sibila Borojević Šošćarić, UNIZG
12:00 – 12:30	Q&A	All participants and guests
12:30	CLOSING OF THE EVENT	Sibila Borojević Šošćarić, UNIZG

ADRIA INTERNSHIP IN 2021

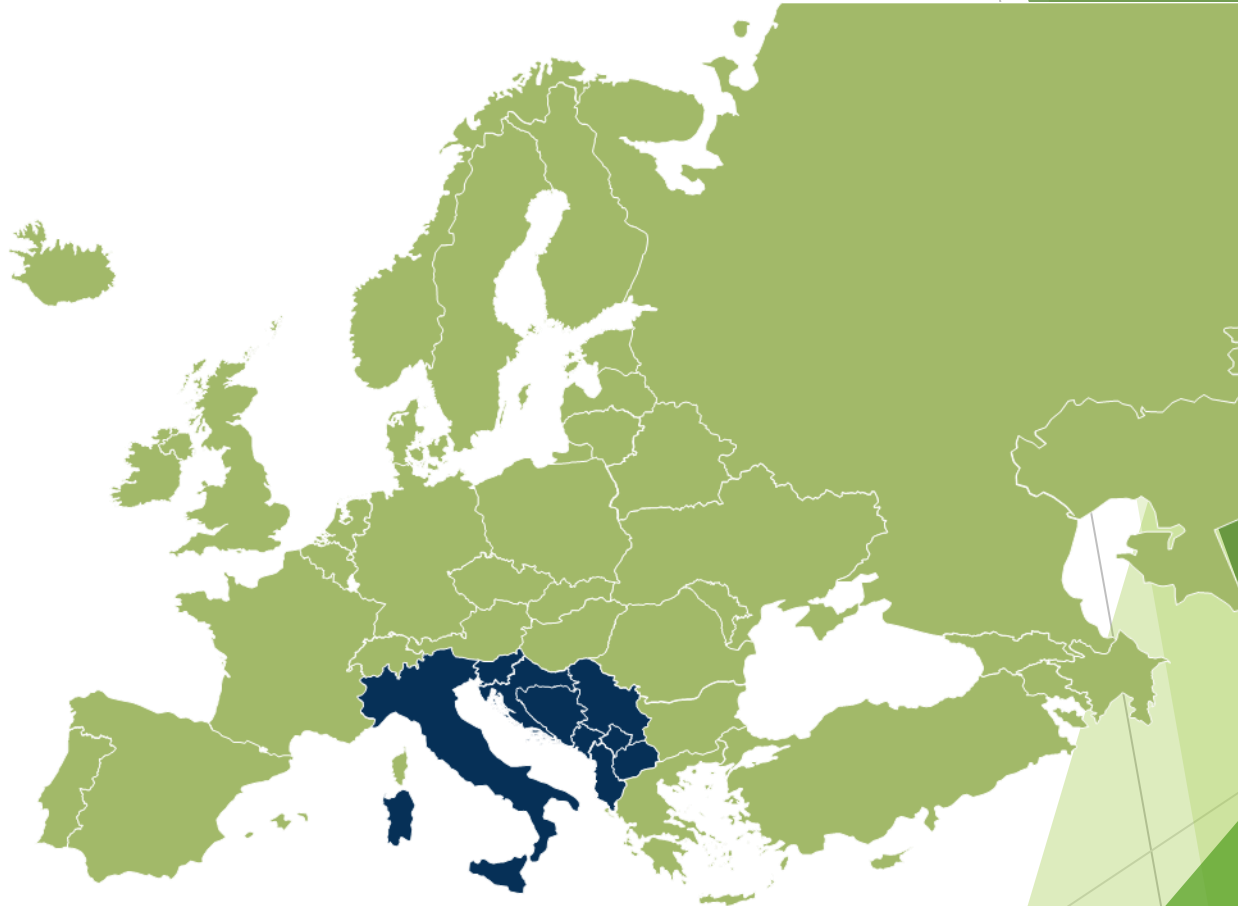
Presenter: Petra Grgasović, mag.ing., UNIZG

What do we plan to accomplish in 2021?

KPIs	Target values
KICN02-10; Students & Industry - Knowledge Triangle Integration	25 (Adria) + 6 (IT)
EITN08.1; External participants in EIT RIS programmes - Individuals	25 (A) + 6 (IT)
Organisations	15 (A) + min 4 (IT)

Which countries are eligible to participate in 2021?

- Albania
- Bosnia and Herzegovina
- Croatia
- Italy
- Kosovo
- Montenegro
- North Macedonia
- Serbia
- Slovenia



Who can apply to participate in 2021?

Students

- studying in **ADRIA region or Italy**
- enrolled in the **master's study programme**
- studying in **fields related to the raw materials sector** (mining, geology, environmental engineering, chemistry, metallurgy, geotechnical engineering, mechanical engineering etc.)
- acquired **GPA minimum 3.5** (1-5 system) or equivalent /or recommendation
- demonstrated **interest in topics related to the raw materials sector**
- minimum **B2 English language skill proficiency**

Organisations

- registered in **ADRIA region or Italy**
- operating in **fields related to the raw materials sector** one of the (mining, geology, environmental engineering, waste management, metallurgy, geotechnical engineering, mechanical engineering etc.)
- have the **capacity to manage and supervise an Intern** towards reaching the predefined learning outcomes

Where can additional information about the applications be found?

The detailed eligibility criteria will be included in documents **Call for applications of students** and **Call for applications of organisations that will both be published on the program website!**

Current programme website (until the end of January 2021):
<https://adriainternship.wordpress.com/>

New programme website (from 1st February 2021):
www.eitrawmaterials-rcadria.eu/adriainternship

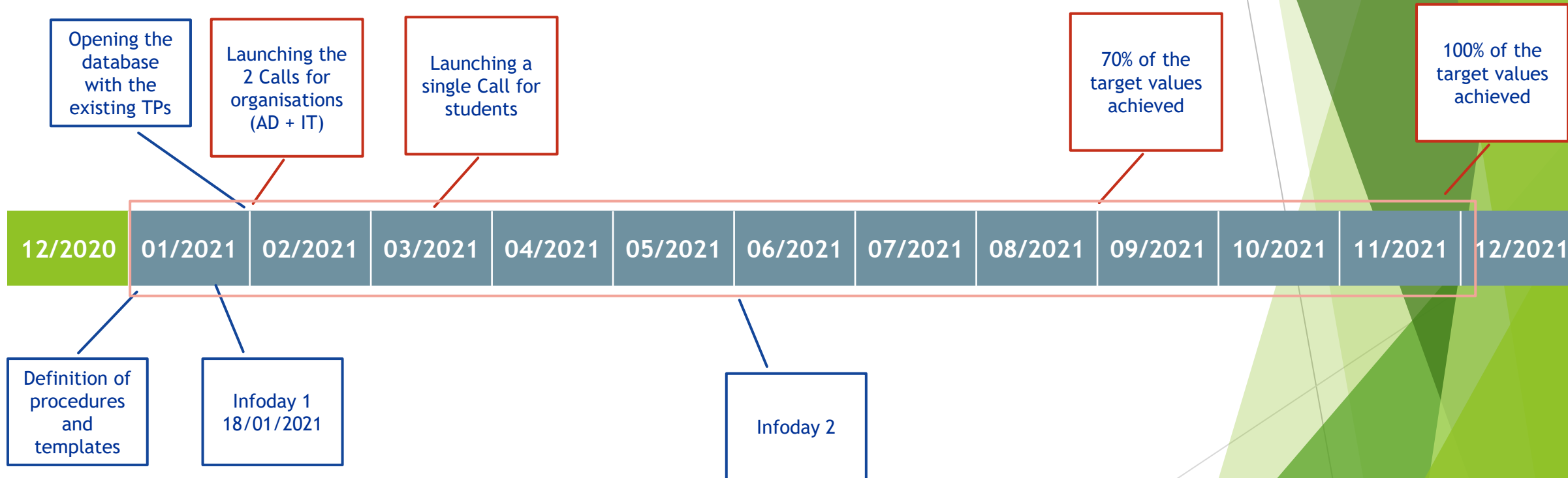
Who will publish the Calls?

- Call for applications of **students from the ADRIA region and Italy** will be published by **RGNF - UNIZG**.
- Call for applications of **organisations registered in the ADRIA region** will be published by **RGNF - UNIZG**.
- Call for applications of **organisations registered in Italy** will be published by **ENEA**.

When will the Calls be published at the website?

Call for applications of organisations: expected in January 2021

Call for applications of students: expected in March 2021



What is the application procedure for organisations?

If the organisation did not participate in 2020



Carefully reading the **Call for applications** of organisations to be published in January 2021



Submitting the online application form (not before the Call is published)

<https://www.eitrawmaterials-rcadria.eu/adriainternship/application/host>

If the organisation already participated in 2020 (entered the database)



Delivering the information for the **open database of organisations**

Example:

www.eitrawmaterials-rcadria.eu/adriainternship/organisations-list

What is the application procedure for students?

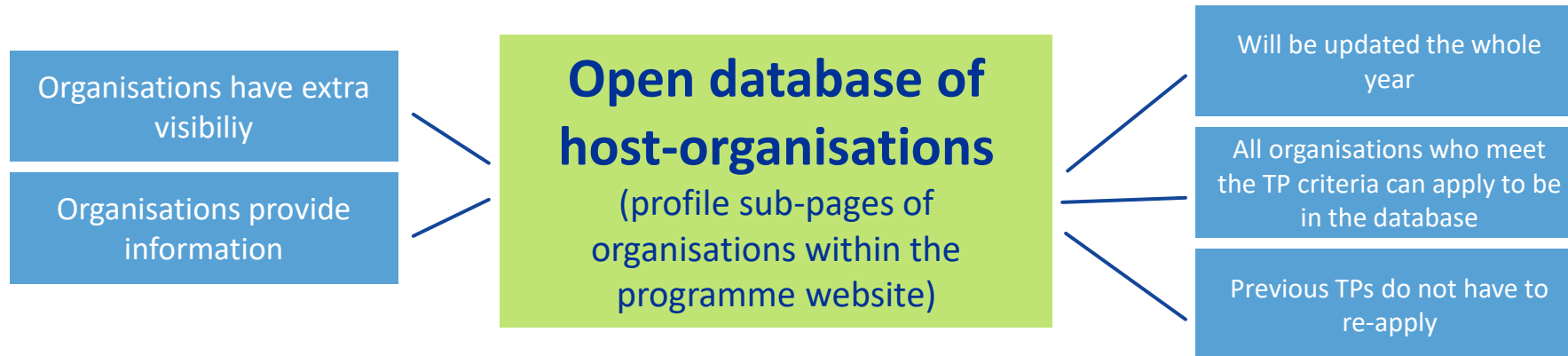


www.eitrawmaterials-rcadria.eu/adriainternship/application/intern

- a scan of the student's bachelor's degree
- the official confirmation of the student's enrolment in the master's study programme,
- the scan of the official Grade Point Average calculation for bachelor's and master's study programmes,
- an evidence of the student's English language proficiency
- a scan of the initial pages of the student's passport (non-EU countries) or an ID card (EU countries),
- a signed motivation letter stating the student's contact information, key skills and interests and the reasons for applying the programme
- signed privacy statement

What is the application procedure for students?

In 2021, students apply to become interns in a **specific organisation** chosen from the ADRIA INTERNSHIP OPEN DATABASE OF ORGANISATIONS!



- open access to students
- all relevant information is available
- enables application for a specific organisation
- developed and maintained by UNIZG-RGNF

What is the application procedure for students?

Students who were already ADRIA Interns can re-apply in 2021 if the duration of their previous internship was one or two months. Maximum cumulative duration of the paid internship is 3 months.

How are the evaluation and selection of students carried out ?

Criteria will be explained in detail in the **Call for applications of students**

1. Student submits an application for a specific organisation in the open database (and max 2 more)
2. UNIZG checks the applications according to the **administrative** (completeness of the application) and **eligibility criteria** (as stated in slide 7)
3. Ranking list of students that have applied for a specific organisation is created by the UNIZG according to the **ranking criteria**
4. Student is finally chosen in cooperation with the organisation.

- Grade Point Average (GPA)
- Number of years of studying
- Awards or publications
- A letter of motivation

How is the internship formalised?

Students

Internship Scholarship Agreement is signed between the student and the UNIZG-RGNF.

Organisations

Collaboration Agreement is signed between the selected organisations and the UNIZG-RGNF (for the organisations from the ADRIA region) or between the organisations from Italy and ENEA.



No required agreements between the student and the organisation

What are the rights and obligations of the accepted organisations?

Key rights

- Trainers/organisations get a one-time fee for supervising the Intern (only those who participate in the programme for the first time) = **EUR 500,00**

Key obligations

- Appointing an appropriate supervisor to the Intern
- Ensure regular communication between the Intern and the supervisor
- Delegating tasks to the intern according to the predefined learning outcome
- Continuous monitoring of the Intern and provision of instructions
- Evaluation of the Intern (on a predefined form)
- Support the increase of the ADRIA INTERNSHIP programme visibility among the target groups

What are the rights and obligations of the accepted Interns?

Key rights

Scholarship:

- internship in the place of study = **EUR 250,00**
- internship in the radius up to 50km outside the place where the Intern studies = **EUR 300,00**
- internship in the location more than 50km distant from the place of Intern's study = **EUR 400,00**
- internship in the location outside the country of Intern's study = **EUR 500,00**

Key obligations

- **Regular work (min one month, max three)**
- **Regular contact with the supervisor**
- **Reporting on the course of internship and evaluation of the supervisor.**

The documents have to be prepared in English, in line with the following time plan:

- 1.MID-TERM report** (as presentation) – deadline is 5 days after the last day of the first half of the Internship.
- 2.FINAL REPORT** (as presentation and as a written document) – the deadline is the last week of the Internship.
- 3.EVALUATION OF THE SUPERVISOR** (as a form) -the deadline is 3 days after the Internship has ended.

Will you receive any support or instructions related to the internship implementation?

- Continuous immediate support from the UNIZG-RGNF team members via e-mail and telephone
- Administrative help (e.g. obtaining VAT PIN numbers for students)

- Instructions in the Call for applications
- Instructions on the programme website (FAQ, News etc.)

- Templates for the motivation letter and privacy statement
- Templates for the students' reports
- Templates for the evaluation of students and supervisors
- Templates for the agreements
- Webinars...

What if the COVID-19 hinders the internship implementation?

- Implementation of the internship is primarily planned as **physical** (at the premises of the host-organisations)
- If the internships cannot be implemented such, a possibility will be open to carry out a **virtual internship**
- Virtual internship will be enabled by the calls for the application (as a risk mitigation measure) but conditions for the internship to be started or transferred to the virtual form will be specified in the calls.

Having the internship physically is always a priority!

Virtual internship:

- Scholarship monthly value: **EUR 250,000**
- Compensations for the organisations: **EUR 500,00**

What are the benefits for the participating organisations?

- **Connecting to potential employees (directly and indirectly)**
 - Targeted recruitment of students that fit the organization's needs
- **Financial support to the student** during the internship (up to 3 months)
- Possibility of an **unlimited number of students during the year**
- **Branding**
 - Socially responsible partner branding (all promotional materials, website)
- **Promotion**
 - Promotion at all events of the ADRIA HUB project
 - Promotion on targeted events (e.g. fairs and professional gatherings)
- **Trainings**
 - Access to trainings organized by ADRIA HUB and other RGNF projects
- **Networking**
 - Connecting with other sector organizations in the region

What are the benefits for the participating students?

- **Connecting to potential (preferred) employers**
Students choose where to go.
- **Financial support to the student** during the Internship (up to 3 months)
Cost of work, accommodation and transport covered.
- Exposure to **real-life professional challenges and working cultures** during studies.
- **Trainings**
Access to trainings organized by ADRIA HUB and other RGNF projects
- **Networking**
Connecting with sector organizations in the region

What is your next step?

- **Follow the programme website and RC ADRIA LinkedIN page for news on the Call for applications!**
- **If a student:** prepare the documentation, think about companies and objectives
- **If an organisation** that has already been approved as a potential ADRIA Intern host (in 2020) – deliver the information for your profile page in the open database (contact petra.grgasovic@rgn.unizg.hr)
- **If an organisation** that has not participated in the ADRIA Internship programme in 2020 – follow the programme website and RC ADRIA LinkedIN page for news on the Call for applications and then apply.
- **CONTACT US IN CASE OF ANY QUESTIONS!**

PANEL WITH ADRIA INTERNSHIP PARTICIPANTS

Moderator: Assoc. Prof. Sibila Borojević Šoštarić, PhD Sc. ing., UNIZG

Panelists are...

Mr Pero Ruso, *Project manager at Colas Mineral Ltd - 2020 host organisation (supervisor)*

Mr Filip Andabaka, *Head of Center of Competences at Institut IGH d.d. - 2020 host organisation*

Mr Dejan Vapski, *Plant manager at Knauf Ltd - 2020 host organisation*

Ms Manuela Jaklić, *graduate student of the study programme Geology of Mineral Resources and Geophysical Explorations at the Faculty of mining, geology and petroleum engineering at the University of Zagreb, Intern at Institut IGH d.d.*

Ms Ana Pintera, *graduate student of the study programme Mining Engineering at the Faculty of mining, geology and petroleum engineering at the University of Zagreb, Intern at Geokon-Zagreb d.d.*

Mr Karlo Weiser, *graduate student of the study programme Mining Engineering at the Faculty of mining, geology and petroleum engineering at the University of Zagreb, Intern at Colas Mineral Ltd*

QUESTIONS AND ANSWERS

FEEL FREE TO CONTACT US FOR ANY OTHER QUESTION!



Sibila Borojević Šoštarić

Project coordinator

sibila.borojevic-sostaric@rgn.unizg.hr



Vječislav Bohanek

Project assistant

vjecislav.bohanek@rgn.unizg.hr



Petra Grgasović

Project assistant

petra.grgasovic@rgn.unizg.hr

FOLLOW THE NEWS:

Current programme website (until the end of January 2021): <https://adriainternship.wordpress.com/>

New programme website (from 1st February 2021): www.eitrawmaterials-rcadria.eu/adriainternship

RC ADRIA LinkedIn profiles:

www.linkedin.com/in/eit-rawmaterials-hub-regional-center-adria-a64313175

<https://www.linkedin.com/company/12660425/>

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