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Regional Center Adria



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A?
Aalto University

Train-the-trainer session

How to design a course with entrepreneurial
and innovation elements

12-13 October 2022
NTUA Campus, Athens, Greece

Co-funded by the
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Call for the cost reimbursement for participation at “Train-the-trainer session” in Athens, Greece 12th to 13th October, 2022

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1. Project information	
Project name:	17254 - EIT RawMaterials Hub - RCA. Regional Center Adria
Lead Partner:	Geological Survey of Slovenia
Partner responsible for this Call:	EIT RawMaterials Hub - RCA. Regional Center Adria; Geological Survey of Slovenia (GeoZS)

2. About “Train-the-trainer session” - How to design and plan a course combining field specific topics with entrepreneurial and innovation elements

Designed for teachers who will get an introduction to a top-down approach to designing and planning a university course combining entrepreneurial and innovation elements.

The main point of the course is to help teachers create a positive student experience that supports learning of the selected entrepreneurial skills and competences and that supports and enhances the learning of the discipline specific topics. Many entrepreneurial courses at universities are essentially student-team accelerator programs with a strong focus in getting the student team to launch a product/service and start a company. This is NOT the approach that will be taught in this course. Instead, the course focuses on teaching useful entrepreneurial skills and competences together with discipline specific topics. The entrepreneurial skills taught can be used in any work setting, be it a startup, a big corporation, or a government organization looking to improve its performance. This can be done in the context of any discipline (tech, business, design, e.tc.).

The course is based on experience gained while designing both Program’s entrepreneurial courses and working with Aalto University staff to include entrepreneurial elements into a wide variety of discipline-specific courses. One of the strongest tools to develop and introduce entrepreneurial elements into courses is the use of small teacher teams and course co-design and co-teaching. Therefore, in the course, the participants will work as small, university-specific teams (min: **2 participants/university**).

When: 12-13 October 2022

Where: Athens, Greece

Registration & more information: <https://www.eitrawmaterials-rcadria.eu/events/train-the-trainer-session-how-to-design-a-course-with-entrepreneurial-and-innovation-elements>

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3. Purpose of the Call for the applications

The purpose of this Call is to select five (5) participants who will receive the reimbursement of actual travelling and accommodation costs in the maximum amount of 700,00 EUR for participation at the “Train-the-trainer session” in Athens, Greece.

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All interested person applying must comply with the following requirements:

- submit a complete application required by this Call,
- meet the criteria for receiving the financial support.

4. Application process

The applications are accepted starting from
30th August 2022 until 30th September 2022 (until 23:59 CEST).

The applications have to be submitted exclusively in digital form by sending an application to rcadria@eitrawmaterials.eu.

5. Selection process

5.1 Criteria

After receiving the application, a selection based on the following criteria will be conducted:

1) Administrative criteria

The completeness and clarity of the submitted application are assessed. In this phase, potential clarifications might be requested from the applicant.

2) Eligibility criteria

To compete for the “Train-the-trainer session” financial support, the applicant must meet the following requirements:

- the categories of persons that may receive financial support: employee at educational institution in the mineral resources sector (mining, geology, exploration, recycling, resource efficiency, raw materials education, circular economy, material research)
- country of origin: Slovenia, Croatia, Montenegro, North Macedonia, Serbia
- reimbursable costs have to be requested only:

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- actual travel costs (public transportation - bus, taxi, train, airplane) or car (fixed rate per km 0.43 €).
- actual accommodation costs in Athens (B category accommodation)
- the maximum amount of financial support requested: 700 €/participant
- applicant has the obligation to register for the event

The selection process based on administrative and eligibility criteria is carried out immediately upon receiving the application of the potential participant.

When administrative and eligibility criteria are met the selection will be based on the **first come, first serve basis**.

5.2 The Selection Committee

The applications will be reviewed by Selection Committee, consisting of three members:

1. Urša Šolc (GeoZS, Regional Center Adria)
2. Mateja Košir (ZAG, Regional Center Adria)
3. Miha Čičerov (GeoZS)

The Decision on the selection will be signed by the Committee members.

5.3 Outcomes of the selection process

The applicants will be informed about the status of their application not later than 3 days after receipt of the complete application. The selected applicants will sign an **Agreement for the reimbursement of travel and accommodation costs for participation at the “Train-the-trainer session”** in Athens, Greece with the Geological Survey of Slovenia (GeoZS). The agreement will define the obligations and rights of the selected applicants.

6. Financial support

6.1 Financial support

a. Purpose of the financial support

The selected applicants will receive funding via GeoZS, based on the signed Agreement. Reimbursement of costs will be done by means of bank transfer only based on received claims (VAT exempt) that will include proofs of the persons’ travel and accommodation costs related to the participation at the “Train-the-trainer session” (e.c. invoices for plane tickets, public transportation, accommodation).

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Maximum amount of the financial support

Financial support to the selected applicants will be categorized as “subgranting” and will be maximum **700 €**.

The following person can assist you in case of any questions, complaints, or requests:

Name: Urša Šolc

Phone number: +386 1 2809 774

Email address: urska.solc@geo-zs.si

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In Ljubljana, August 2022

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